

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN
METHODIST SCHOOL ROOM ON TUESDAY 6th MAY 2008 AT 7.39PM**

Present: Councillor P Graves (Chairman)
Councillor A Backhouse
Councillor Mrs Brownbridge
Councillor T Crook
Councillor A Hill
Councillor B Marley
Councillor P Tidd

Mrs J Marley – Clerk.

Absent: Cllr. Mrs Oldroyd

17/08 **APOLOGIES FOR ABSENCE** – **Received & accepted** from Cllr. Mrs Oldroyd (ill).

18/08 **DECLARATIONS OF INTEREST** – **Received** from Cllr. Backhouse, personal & prejudicial, agenda item 11f), since his name was on the funding bids & he was managing the project; Cllr. Hill, personal and prejudicial, agenda item 12, since he was a payee; Cllr. Tidd, personal & prejudicial, agenda item 11f), since he was a member of the Village Hall Committee.

19/08 **MINUTES**

The minutes of the meeting of 1st April 2008 were **approved** as an accurate record and signed by the Chairman.

20/08 **PUBLIC OPEN FORUM** No public present.

21/08 **MATTERS RAISED AT PARISH ASSEMBLY** Concerns raised relating to current phase of Barratt Homes River Meadows development including landscaping – to be monitored as this was a condition of the planning consent, rubbish in Burniston Beck – to be checked by councillors, and lack of road markings – to be referred to Highways.

22/08 **UPDATES**

- a) **Crook Ness & Three Jolly's seats** [Minute 8/08d) refers]
Received & noted report by Cllr. Hill that this work had now been completed & Clerk that reimbursement of £34-94 materials was at agenda item 12. Council thanked Cllr. Hill for his work

23/08 **REPORTS**

- a) **Police:** No report to receive.
b) **County:** County Cllr. Mrs Swiers reported on the Community Strategy, the gradual rollout of the County broadband project, the progress with setting up a Credit Union and the proposals for Extra Care Housing.
c) **Borough:** No matters to report.
d) **Parish:** Various matters reported & action **agreed** – 1] Cllr. Crook, poor road surface Overgreen View (to Highways); 2] Cllr. Tidd, war memorial drain (to Highways); 3] Cllr. Hill, gates to open space in front of The Green needed repair (to SBC), who was responsible for the noticeboard in front of Lindhead School (not Parish Council, either NYCC or school itself); 4] Cllr. Backhouse, problems at Beechville, Limestone Rd with water drainage from adjacent property (to Highways); 5] Cllr. Mrs Brownbridge, problems with workmen's vehicles parking on Limestone Rd/Stone Quarry Rd (to Cllr. Hill for action in his capacity as Chairman of School Premises Committee); 6] Cllr. Marley, village signs looked very scruffy (Clerk to ask Mr Hicks to paint); 7] Cllr. Graves, old metal overhead line poles on Rocks Lane being replaced, street lights had been removed and would need resiting (to SBC), proliferation of sandwich boards and advertising signs at 3 Jolly's/roundabout (already reported by Clerk to Highways and Planning who were dealing).
e) **Clerk:** Brief report on SBC's proposals to amend the Model Agreement & create a Parish Charter – **agreed** to consider detailed report at May meeting.

24/08 **CORRESPONDENCE**

The following was **received**:

- a) From NYCC re. Children & Young People's Plan 2008-2011 – **agreed** no action;
- b) From NYCC re. Local Transport Plan Progress Report – **agreed** to circulation;
- c) From Scarborough Sports Council inviting membership at cost of £10 – **agreed** no action;
- d) From BT re. proposal to remove phone box in High Street – **agreed** object strongly, a closure by stealth, box only accepts phonecards which Burniston Post Office doesn't sell (as it can't find a supplier);
- e) Correspondence received after 30/4/08 & requiring response before 3/6/08 – **none**.

25/08 **HIGHWAY & FOOTPATH MATTERS**

- a) **08/09 footway lighting improvements**
Received request from SBC for any bids for improvements or new installations – **agreed** several areas which could benefit from better lighting, Clerk to liaise with SBC;
- b) **Flag pole**
Received request from Cllr. Backhouse for someone to be responsible for flag raising/lowering. **Agreed** Clerk to obtain prices of St. George's and Yorkshire flags, Cllrs. Backhouse & Crook would do raising/lowering, Clerk to provide list of flag flying days.

26/08 **PLANNING MATTERS**

- a) **Applications Received:**
 - i. Roof alterations, new garage roof, rear extension, 3 Bridge Close – no objections in principle but concerns about increased height of property;
 - ii. New façade to front, single storey garage extension, conservatory (part retrospective) – **noted** considerable amount of proposed works either completed or under construction. **Agreed object** - scale & design of front façade totally out of keeping with surrounding properties, garage extension will create a side wing which is not subordinate to donor house, Council takes a dim view of applications which seek to regularise substantially completed development;
 - iii. Extension to kitchen, Oak Wheel, Coastal Rd – **granted**;
- c) **Planning matters received after 30/4/08:**
 - i. Extend bungalow, erect garage, Virginia, Scalby Rd – **agreed** no objections;
 - ii. Amended design for plot 1 on app. 07/01818, land to rear of 60 High St – **agreed** no objections;
 - iii. Erect dwelling on garden area, land to rear of 54 High St – **agreed** no objections.

27/08 **FINANCE MATTERS**

- a) **Annual Accounts 2007/08**
Having been previously circulated, **agreed** the accounts be approved as fairly representing the financial position of the Parish Council at 31st March 2008 and signed as such by the Chairman.
- b) **Changes to Schemes & Policies**
Received Clerk's report and **agreed** no changes to be made to Council's Asset Register, Risk Assessment & Freedom of Information Scheme.
- c) **Internal Auditors 07/08 Report**
Received & noted: Unqualified Report on Section 4 of the 07/08 Annual Return;
- d) **Annual Return 2007/08 for External Auditor**
Section 2 of the 07/08 Annual Return completed & **agreed** Statement of Account and Statement of Assurance [Sections 1 and 2] be approved and signed by the Chairman and Responsible Financial Officer.
- e) **08/09 Insurance**
Received Clerk's written report, **agreed** Clerk's recommendation be **approved**.

f) Village Hall Playground Improvement Project [Minute 8/08a) refers]

In accordance with his Declaration of a Personal and Prejudicial interest at Minute 18/08, Cllr. Backhouse left the room for the duration of this item.

Received & noted reports by Chairman and Clerk – letter from HMRC confirming VAT could be reclaimed now to hand, meeting with officers of SBC's finance & legal depts. had taken place regarding terms of the S106 agreement, sub-agreement between BPC and Village Hall Committee drawn up, both agreements checked by YLCA, Clerk's written report & draft agreements circulated with agenda. **Agreed** 1] quote from Playdale in sum of £35,522.60 inc VAT be accepted, 2] both draft agreements be accepted & Chairman and Clerk authorised to sign on behalf of Council, 3] Clerk authorised to place order when all agreements in place, 4] two bank signatories authorised to sign deposit cheque, 5] two bank signatories authorised to sign letter transferring sum not exceeding £18,000 between Council's bank accounts, 6] Chairman and Clerk to report to June meeting.

28/08 **ACCOUNTS TO CERTIFY**

Having been previously circulated, the following were **approved** for payment:-

YLCA	08/09 membership	£307-00
A Stocks	07/08 internal audit	£30-00
N Yorks. Playing Field Association	08/09 membership	£25-00
Roads Liaison Committee	08/09 membership	£10-00
A Hill	Reimburse cost of seat repair materials	£34-94

29/08 **CIRCULATION**

The following were handed to Cllr. Tidd for circulation:- Renaissance News [April 08]; Planning Matters [2/2008]; info from NYCC on Independent Review of Maternity Services Scarborough; newsletter N. Yorkshire CJB [issue 5]; newsletter SBC Rural Area Forum [spring 08]; leaflets from NYCC re. new rules & charges for people/vehicles using the Waste Recycling Centres; info. from SBC on recycling scheme; NYCC Local Transport Plan Progress Report.

There being no further business, the Chairman declared the meeting closed at 9.46pm.