

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 7th NOVEMBER 2017 AT 6.45PM

Present: Councillor A Hill (Chairman)
Councillor A Backhouse
Councillor D Fullard
Councillor Mrs Goodall
Councillor B Marley
Councillor P Tidd

Mrs J Marley (Clerk), Ms. D Garritty (Head of Communications, Duchy of Lancaster),
3 members of public

Absent: Councillor J Parkes, County Cllr. D Bastiman

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

90/17 **APOLOGIES FOR ABSENCE: Received & accepted** from County Cllr. D Bastiman (unwell).

91/17 **DECLARATIONS OF INTEREST: Received & accepted** from Cllr. Marley (agenda item 9f)1 as he was married to payee).

92/17 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 3rd October 2017 were **approved** as an accurate record and signed by the Chairman of the meeting.

93/17 **PROCEDURAL MATTER** Standing Orders were suspended at 6.46pm.

94/17 **PUBLIC OPEN FORUM** Ms. Garritty explained management of the Duchy's Yorkshire and Lancashire Surveys was now undertaken from the Duchy's offices at Lancaster Castle.

95/17 **PROCEDURAL MATTER** Standing Orders were reinstated at 6.48pm.

96/17 **MATTERS RAISED IN PUBLIC OPEN FORUM** Council thanked Ms. Garritty. Cllr. Backhouse asked 1] if the Duchy would consider giving the Parish Council the land at 4 High Street on which the bus shelter stood and 2] if there had been any progress with the land required for school expansion. Ms. Garrity undertook to pass on the bus shelter request. The Clerk explained land for school expansion had been sorted under the terms of a recently signed S. 106 notice for a development in Cloughton.

97/17 **REPORTS**

- a) **Police:** Written report **received & noted.**
- b) **County:** County Cllr. Backhouse reported the forthcoming cliff stabilisation at The Spa was part-subsidised by NYCC.
- c) **Borough:** Borough Cllr. Backhouse reported a Cinder Track Working Party was to survey various stretches of the line later in the month. SBC was also looking at the cost implications of paying staff the living wage rate instead of the minimum wage rate.
- d) **Clerk:** reported she had omitted to put a donation to the British Legion in lieu of a poppy wreath on the accounts to certify – **agreed** a cheque for £85 be authorised for signature.

98/17 **CORRESPONDENCE**

- a) Email from Police seeking views on setting up a Cold Calling Zone for a small area of the village – **agreed** support, the more of the village which could be within such a zone the better. Clerk to respond accordingly.
- b) Letters from Newby & Scalby Library trustees 1] confirming 2017/18 accounts would be available after the 2018 AGM and 2] giving thanks for the £750 grant – both **received & noted.**
- c) Correspondence received after 30/10/17 & requiring a response before next meeting – none.

99/17 PLANNING MATTERS

a) **Applications received:-** none.

b) **Decisions received:-**

1. 17/01402/HS Two storey rear extension and single storey front extension at 6 Stone Quarry Road – granted;
2. 17/01863/HS Erect side and rear extension at 84 Limestone Road – granted;
3. 17/01872/HS Erect rear dormer and velux windows at 41D High Street – granted
4. 17/01945/TPW Remove pine tree (74/00001/TPO) at 25 Woods Grove – refused;

c) **Planning matters received after 30/10/17:-** None.

100/17 FINANCE & REGULATORY MATTERS

a) **Sykes Carter/Marshall charitable funds** [Minute 86/17a) refers] – Cllr. Backhouse reported some of the actions suggested by the Trustees had not borne fruit. Essentially no progress had been made; need to have another trustees meeting.

b) **Registration of Council land - noted** report by Clerk that solicitor was proceeding with first registration of the land to rear of High Street which had been gifted to the Parish Council on 24/1/1995 by the late John Leefe.

c) **Christmas lights** [Minute 88/17 refers]– Clerk gave an update on prices and **agreed** to buy mixed colours of mini LED @£25/set plus driver (approx. £225+delivery & VAT) from LITE and set of lights for train from B&Q (to be reimbursed). Lights to be erected weekend of 25/11/17.

d) **Tree survey** [Minute 83/17d) refers] – **noted** survey at a cost of £200+VAT was accepted by Clerk following consultation with Chairman and contractor had been instructed to proceed.

e) **Urban grass cutting** [Minute 83/17c) refers]– 1] map of areas to be cut reviewed & agreed, 2] **agreed** to put the work out to tender for a 3 year period starting April 2018; N Barnes, B Pullen, SBC and G Watling each to be invited to submit a price; Clerk to get copies of map and send out tender documents.

101/17 ACCOUNTS TO CERTIFY –

Having been previously circulated, the following were **approved** for payment:

J Marley	Reimburse Xmas flags £13-93 and Land Registry fees £58-50	£72-43
G Hicks	Painting seats & shelters	£755-90
John P Martin & Co	First registration of land [Min. 100/17 b) refers]	£288-30

102/17 COUNCILLOR'S REPORTS:

Cllr. Mrs Goodall asked if anything could be done about the Duchy's wall on Rocks Lane as the amount of vegetation growing out of it was a hazard – Ms Garrity to refer to Duchy's Surveyor of Lands). She also reported the swing seats had been removed from the swings at The Green and asked for the area around 38 Limestone Road to be swept due to the amount of pine needles on the pavement. Cllr. Marley reported on a recent meeting of SBC's Standards Committee where it had been suggested e-learning would benefit parish councillors as well as borough councillors. He also commented on poor parking at school leaving time (he'd recently seen someone parked right on the Limestone Road/Stone Quarry Road junction) – **agreed** there was once more a need for enforcement, school to be asked to put something in their newsletter and also to ask SBC Parking Services to attend. Cllr. Tidd asked if leaves at the War Memorial could be gathered during December. Cllr. Fullard reported the rocking manhole cover near the Oak Wheel had been replaced.

103/17 CIRCULATION Clerks & Councils Direct [Nov. 2017] was handed to Cllr. Tidd.

There being no further business, the Chairman declared the meeting closed at 7.42 pm.