

MINUTES OF ANNUAL MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY 1st MAY 2018 AT 6.48PM

Present: Councillor A Hill (Chairman)
Councillor D Fullard
Councillor D Joyce (from 6.51pm)
Councillor B Marley
Councillor P Tidd

County & Borough Cllr. D Bastiman (left 7.02pm), Mrs J Marley (Clerk).

Absent: Councillors A Backhouse and J Parkes

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

16/18 **ELECTION OF PARISH COUNCIL CHAIRMAN** **Resolved** that Cllr. Hill be elected Chairman for the forthcoming year.

17/18 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
Received Cllr Hill's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

18/18 **APOLOGIES FOR ABSENCE** Received & accepted from Cllr. Parkes (work commitment).

19/18 **DECLARATIONS OF INTEREST:** None.

20/18 **ELECTION OF VICE CHAIRMAN**
Resolved Cllr. Marley be elected Vice Chairman for the forthcoming year.

21/18 **CASUAL VACANCY**
Noted a further vacancy existed due to the resignation of Cllr. S Goodall and the Clerk had posted the statutory notice announcing election requests should be submitted to the Borough Council. A letter of thanks to be written to Mrs Goodall. Councillors **resolved** to co-opt Mr David Joyce to the casual vacancy which had existed since April 2017 [see Minute 9/17]. Mr Joyce's Declaration of Acceptance of Office was signed and counter-signed by the Proper Officer and Cllr. Joyce took a seat at the councillor's table at 6.51pm.

22/18 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:

NYCC Coast & Moors Area Committee	As available
Coastal Forum	Cllr. Fullard & whoever available
YLCA	Cllr. Hill
Burniston & Cloughton Village Hall Committee	Cllr. Hill
Community Police Liaison Group	Cllr. Marley
Heritage Coast	As available
Friends of the Railway	As available
Rural Area Forum	As available

23/18 **MINUTES**
Having been previously circulated, the minutes of the Council meeting of 3rd April 2018 were **approved** as an accurate record and signed by the Chairman of the meeting.

24/18 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

25/18 **PUBLIC OPEN FORUM** No public present.

26/18 **MATTERS RAISED AT PARISH ASSEMBLY & IN PUBLIC OPEN FORUM** None.

27/18 **REPORTS**

- a) **Police:** Written report **received & noted**.
- b) **County:** Cllr. Bastiman reported the libraries now had online access to over 7,000 newspapers; Trading Standards had successfully prosecuted someone who had been storing fireworks in a car; more foster parents for teenagers were wanted.
- c) **Borough:** Borough Cllr. Bastiman reported over 75,000 tickets had been sold for this year's events at the Open Air Theatre.

- d) **Clerk:** No matters to report.

At this point Cllr. Bastiman left the meeting.

28/18 **CORRESPONDENCE**

- a) Result of Boundary Commission's Electoral Review – **noted** that from the May 2019 election, Lindhead Ward will cease to exist. It will be replaced by a ward containing the civil parishes of Burniston and Cloughton, will be called Burniston & Cloughton Ward and will be represented by one Borough Councillor.
- b) Correspondence received after 20/4/18 & requiring a response before next meeting – **received & noted** three letters from 95Alive regarding Council's concerns about vehicle speed in the village.

29/18 **PLANNING MATTERS**

- a) **Applications received:-** 1] 18/00773/HS Front & rear dormer and increase roof ridge height at San Marino, Limestone Road - **agreed** no objections;
- b) **Decisions received:-** none.
- c) **Planning matters received after 20/4/18:** 1] 18/00539/HS conservatory to rear at Rock Verne, Rocks Lane - granted.

30/18 **FINANCE & REGULATORY MATTERS**

- a) 2017/18 Accounts (*circulated at April meeting*) – **received & approved**. Chairman **authorised** to sign;
- b) 2017/18 Annual Return (*circulated with agenda*) – 1] **noted** Internal Auditor's unqualified report (part 2 page 4); 2] governance statement (part 2 page 5) **completed** & Chairman **authorised** to sign; 3] **confirmed** figures at part 2 page 6 & Chairman **authorised** to sign; 4] certificate of exemption (part 2, page 3) – **confirmed** neither income or expenditure exceeded £25,000 & Chairman **authorised** to sign.
- c) Parish Council website - Clerk's report [*circulated with agenda*] **received, noted & agreed** recommendation be accepted.
- d) General Data Protection Regulations (GDPR) - Clerk's brief summary of how this would affect Council **received & noted**. **Agreed** no decision on appointing a Data Protection Officer to be made until outcome of amendment to legislation known.
- e) Rosebeds [*Minute 155/17 refers*]. **Agreed** suggestion the beds be planted with plants providing year round colour (and possible ground cover) was better than re-planting roses. Council's ground maintenance contractor to be asked to provide planting scheme and price.

31/18 **ACCOUNTS TO CERTIFY**

Having been previously circulated, the following were **approved** for payment:

R Carey	2017/18 Internal audit	£30-00
Came & Company	2018/19 insurance	£291-20
Thompson Fencing	Repair noticeboard near Lindhead School	£187-20

32/18 **COUNCILLOR'S REPORTS:**

Question asked as to who was responsible for removing planning notices once an application has been decided - **agreed** Clerk to investigate & report to future meeting. The hoisting halyard on flagpole needed re-threading - Cllr. Fullard offered to collect flagpole hinge key from Clerk and attempt to effect repairs. Cllr. Marley reported Prickybeck was looked very unkempt and untidy state (Carline seat rotten in places, bankside to top of hill was mainly weeds and looked as if it had been dug up, willow arch had gone and some of the timber retaining laths on the beckside path had been removed). **Agreed** 1] each councillor to do site inspection 2] to discuss at June meeting. Cllr. Marley also reported the maple tree on Woods Close corner needed its support strap re-fixing and the ground around it re-barking - **agreed** to ask Council ground maintenance contractor to do.

There being no further business, the Chairman declared the meeting closed at 7.53 pm.