

**MINUTES OF ANNUAL MEETING OF BURNISTON PARISH COUNCIL HELD IN THE
VILLAGE HALL ON TUESDAY 2nd MAY 2017 AT 6.47PM**

Present: Councillor A Hill (Chairman)
Councillor A Backhouse
Councillor Mrs Goodall
Councillor B Marley
Councillor P Tidd

Mrs J Marley (Clerk).

Absent: Councillors Fullard and Parkes

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

17/17 **ELECTION OF PARISH COUNCIL CHAIRMAN** **Resolved** that Cllr. Hill be elected Chairman for the forthcoming year.

18/17 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
Received Cllr Hill's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

19/17 **APOLOGIES FOR ABSENCE:** Received & accepted from Cllrs. Fullard and Parkes (work commitments).

20/17 **DECLARATIONS OF INTEREST:** None.

21/17 **ELECTION OF VICE CHAIRMAN**
Resolved Cllr. Marley be elected Vice Chairman for the forthcoming year.

22/17 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:

NYCC Coast & Moors Area Committee	As available
Coastal Forum	Cllr. Fullard & whoever available
YLCA	Cllr. Hill
Burniston & Cloughton Village Hall Committee	Cllr. Hill
Community Police Liaison Group	Cllr. Marley
Heritage Coast	As available
Friends of the Railway	Cllr. Mrs Goodall
Rural Area Forum	As available

23/17 **MINUTES**
Cllr. Mrs Goodall reported she had submitted her apologies due to a personal commitment & the Clerk confirmed the omission on the minutes was her error. It was **agreed** that Minute 1/17 be amended accordingly. Having been previously circulated, the amended minutes of the Council meeting of 4th April 2017 were **approved** as an accurate record and signed by the Chairman of the meeting.

24/17 **PROCEDURAL MATTER** No suspension of Standing Orders as no public present.

25/17 **PUBLIC OPEN FORUM** No public present.

26/17 **MATTERS RAISED AT PARISH ASSEMBLY & IN PUBLIC OPEN FORUM** None.

27/17 **REPORTS**
a) **Police:** Written report **received & noted.**
b) **County:** No report to receive due to purdah prior to elections on 4th May 2017.
c) **Borough:** No matters to report.
d) **Clerk:** No matters to report.

28/17 **CASUAL VACANCY** [*Minute 9/17b*] *refers*
a) **Noted** an election had not been requested and the Clerk had posted notices inviting applications by 26/5/2017.

29/17 **CORRESPONDENCE**

- a) Letter from NYCC with updates of highway matters reported at April meeting – **received & noted**.
- b) Letter from NYCC inviting expressions of interest in serving as a co-opted member on NYCC Coast and Moors Area Committee – **noted** no one interested.
- c) Correspondence received after 25/4/17 & requiring a response before next meeting – **received & noted** letter to Chairman from Newby & Scalby Library Trustees - they were now leasing the premises direct from NYCC not Newby & Scalby Parish Council. Councillors were invited to drop in when next passing.

30/17 **PLANNING MATTERS**

- a) **Applications received:-** none.
- b) **Decisions received:-**
 - 1. 17/00299/HS single storey side extension at 2 River Meadows - granted;
 - 2. 17/00423/HS Rear extension, 44 Limestone Grove - granted;
- c) **Planning matters received after 25/4/17:** None.

31/17 **FINANCE & REGULATORY MATTERS**

- a) 2016/17 Accounts – **received & approved**; Chairman **authorised** to sign;
- b) 2016/17 Annual Return – i) Internal Auditor’s unqualified report [Section 4] **noted**, ii) governance statement [Section 1] completed & Chairman **authorised** to sign; iii) figures at Section 2 **confirmed** & Chairman **authorised** to sign;
- c) Village grass cutting – **agreed** standing order of £1,000 payable 15th day monthly from May to December 2017 inclusive to Mr N Barnes be **approved** & signed;

32/17 **ACCOUNTS TO CERTIFY**

Having been previously circulated, the following were **approved** for payment:

R Carey	2016/17 Internal audit	£30-00
St. Mary’s Church	MA contribution to churchyard maintenance	£499-56
Cloughton	2017/18	
Burniston & Cloughton	MA contribution to ground maintenance	£750-00
Village Hall	2017/18	

33/17 **COUNCILLOR’S REPORTS:**

Cllr. Mrs Goodall gave details of the WI Show on 11th June and handed out some schedules. Cllr. Tidd suggested it was time to update the Chairman’s chain of Office – **agreed** Clerk to seek prices and report to a future meeting. Cllr. Backhouse reported he had only put up the Tour de Yorkshire bunting on the corner at the 3 Jolly Sailors. He also reported a new Christmas flag was needed and the lights (which he had replaced last Christmas) on the train had been cut yet again.

34/17 **CIRCULATION** None.

There being no further business, the Chairman declared the meeting closed at 7.20 pm.